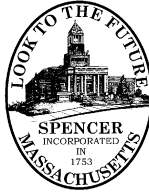# TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
WATER DEPARTMENT

DAVID R. O'COIN
NORMAN C. LETENDRE, JR.
ROBERT O. FRITZE, JR.

3 OLD MEADOW ROAD
SPENCER, MA. 01562

SUPERINTENDENT
STEVEN J. TYLER, P.E.

TEL. 508-885-7525
FAX: 508-885-9416
TTY: 508-885-7525

Minutes of Meeting held July 15, 2015

Meeting of the Board of Water Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA. All maps, diagrams, letters and notices are on file at the Utilities and Facilities Office.

Members present:	Norman Letendre, Jr.
	Robert Fritze, Jr.
Staff present:	Gregory Karpowicz, Chief Water Operator
	Carol Dearborn, Sr. Clerk

Meeting was called to order at 5:10 pm

Read and accepted minutes for June 3, 2015

Reviewed invoices & signed vouchers

Signed Monthly Commitment

Update to proposed Community Garden, Laura Torti: Location of proposed garden would be behind Pleasant Street School. Mr. Karpowicz confirmed the best way to get water to the proposed site by adding a small meter on outside faucet with shut off/key.

Water Testing Maple St School: Water pipe burst in ceiling. Continue water testing at this time, do not relocate.

53 Cherry Street: Tenant requesting new payment agreement for outstanding balance of account. After a review of the current outstanding balance review of property concerns, the Water Commissioners denied the request for a payment agreement. Balance of account must be paid in full at the Treasurer Collector's office on the due date of August 11, 2015 to continue water service to the property. Norman motioned, Robert seconded, and in favor of balance paid in full by due date or water service will be terminated.

41 Pleasant St-MF: Water Commissioners review of hardship request. Review of resident's past water bills, payments, and current balance. Robert motioned, Norman seconded in favor of payment agreement. Balance of outstanding balance to be paid in full by February 2016.

Public Meeting Adjourned at 6:20 pm, motion by Norman, seconded by Robert.